

## Managing Remote and Virtual Teams

### Přehled

Managing remote teams is now a common occurrence. Working virtually offers unique advantages and challenges. But how do you best leverage these benefits while overcoming impediments? This course will teach you to adjust your management style to successfully improve communication, foster connections, increase productivity, and develop highly successful remote and virtual teams.

### Vzdělávací cíle

After completing this course, students will know how to:  
 Effectively manage team dynamics in remote and virtual teams  
 Leverage communications technologies to the benefit of your remote and virtual teams  
 Identify the specific skills required for managing remote and virtual teams  
 Evaluate the impact of culture and language on your team's performance

### 1 - Defining Remote and Virtual Teams

Managing Relationships, Communication, and Tasks  
 Meeting Your and Your Team's Needs

### 2 - Management Requirements for Remote and Virtual Teams

Moving from Reactive to Proactive  
 Understanding Team Member's Unique Situations  
 Keeping Everyone Informed  
 Innovating with Virtual Teams  
 Managing Work Outputs  
 Overseeing Separated Team Members  
 Defining and Building Relationships with Stakeholders

### 3 - Team Dynamics

Creating Team Identity  
 Forming Remote and Virtual Teams  
 Managing the Storming Process  
 Getting to Norming and Storming  
 Creating and Governing with Ground Rules  
 Tracking Team Performance  
 Setting Expectations and Providing Feedback

### 4 - Making Technology Work for You

Communicating with and Coordinating Your Team  
 Avoiding the Technology Trap  
 Developing Effective Communication Across Various Mediums  
 Choosing the Right Technology Platform

[Online registrace](#)

### Termíny

Trvání kurzu (v dnech): 2 Days

G2R = "Garantovaný termín"   OLL = "Online LIVE" ILT = "Kurz vedený instruktorem"				
11/19/20	9:00AM - 5:00PM	Praha, Czech Republic	OLL	CZK 26900.00
11/19/20	5:00PM - 1:00AM	Praha, Czech Republic	OLL	CZK 26900.00
01/21/21	3:00PM - 11:00PM	Praha, Czech Republic	OLL	CZK 26900.00
02/15/21	3:00PM - 11:00PM	Praha, Czech Republic	OLL	CZK 26900.00
03/25/21	4:00PM - 12:00AM	Praha, Czech Republic	OLL	CZK 26900.00
05/06/21	3:00PM - 11:00PM	Praha, Czech Republic	OLL	CZK 26900.00
06/30/21	3:00PM - 11:00PM	Praha, Czech Republic	OLL	CZK 26900.00

## 5 - The Impact of Culture and Language

Recognizing Cultural Characteristics and Differences  
Building Cultural Knowledge  
Managing Across Time Zones  
Respecting Non-Working Time

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